
Framework Agreement



“Nehemiah Gateway” University
Buçimas, Pogradec

Logo of Firm
Name of Firm
Address

Between

“Nehemiah Gateway” University (hereinafter “N.G. University”) providing the theoretical studies and qualification in the framework of the dual study programme B.A. “Economy and Businesses”

and

the Firm, providing the practical (professional) training of the students pursuing the B.A. “Economy and Businesses” at the “N.G. University”, (hereinafter the “Firm”)

“Nehemiah Gateway” University

Licence. No: Government Decision No.830 of 04.06.2008

Address: Rruga “Nehemia” 7304, Buçimas, Albania

Represented by: Prof.Dr. Goran Rafajlovski, Head of N.G. University

Name of Firm:

Reg. Decision:

NIPT No:

Address:

Represented by:

Preamble

N.G. University is a school of higher education that offers dual study programmes where theory combines with practice on an equal ratio in order to enable students to apply independently during their professional practice scientific knowledge and methods gained during theoretical studies. According to this concept, firms may qualify their personnel by enabling their theoretical qualification at the university, whereas the practical training is taken over by the firm itself.

The purpose of the dual study programme is to establish stable and long-term contacts between the business enterprises and the students that would generate benefits for both parties. Business enterprises would benefit from qualified personnel that suit the business profile of the enterprise, whereas students would benefit from a stable employment according to their professional qualification.

§ 1 Object of the Agreement

The object of this agreement is to define the terms and conditions for enabling the realisation of the

practical training of students by and at the Firm, as part of the study programme B.A. "Economy and Businesses" (hereinafter the "Study Programme") at the N. G. University, in Bučimas, Pogradec.

§ 2 Duration of the Agreement

The duration of this agreement is for an indefinite period of time, but in any case not shorter than 3 (three) years, corresponding to the whole duration of studies during which theoretical studies and practical training of a student or students takes place.

§ 3 Location of training

The practical training of students will normally take place at the address of the Firm, or at another location agreed by the parties. Unless otherwise agreed, costs arising in relation to the practical training of the student will be covered by the Firm.

§ 4 The training plan

1. The plans for the practical training are developed in cooperation between the parties and may be revised and altered from time to time by them. Both parties to the agreement shall consent in writing to the plan for a specific student training profile.
2. The Firm may not alter the practical training plan while the training is taking place. If an alteration of the plan becomes necessary for reasons that the parties did not foresee or could not have foreseen at the beginning of the practical training, both parties have to consent in writing prior to the alteration.
3. The Firm is responsible for the practical implementation of the plan and for the realisation of the goals for the practical training of the student.

§ 5 Student's tuition fees, other payments

1. The Student is personally responsible to pay the tuition fees according to the agreement with the N.G. University.
2. The Firm agrees to pay the student, working as an apprentice at the Firm, according to the terms and conditions of the employment contract.

§ 6 Rights and duties of N.G. University

The N.G. University:

- a) May send its students to the Firm for the practical training according to the terms and conditions of this agreement.
- b) May obtain information from the Firm regarding the student progress during the practical training either through written requests or through on-site visits by the appointed mentors.
- c) It is not obliged to send to the Firm a particular number of students each year for practical training. The specific number of students will be determined on a case-by-case basis according to the needs of N.G. University and the capacities of the Firm to carry out the training.

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- d) Shall teach and prepare the student theoretically in order to facilitate an adequate practical training process at the Firm.
 - e) May terminate the Study Contract with the student when he/she fails to meet the study or other mandatory requirements applicable at the N.G. University. However, in this case, the employment contract between the Firm and the student (apprentice) remains unaffected if the Firm so decides.

§ 7 Rights and duties of the Firm

The Firm:

- a) Shall appoint a coach who shall be responsible for the implementation of the practical training, for monitoring the student during the training process and for the provision of continuous consultations regarding the student's progress.
- b) Shall train the student pursuant to the training plan by ensuring the transfer of necessary knowledge and know-how for the specific professional profile where the student is being qualified.
- c) Shall ensure a systematic training and without interruptions in order to achieve the training goals within the time agreed with the N.G. University.
- d) Shall put at the student's disposal, without extra costs, equipment and tools necessary for the realisation of the practical training. This shall not include the provision of materials needed for the realisation of the theoretical training of the student.
- e) Shall assign to the student during the practical training tasks or projects that serve to the professional training of the student or relate to the goal of the practical training.
- f) According to its capacities, may provide its own experts to serve as external lecturers at the N.G. University for teaching particular courses related to the practical training. This shall be regulated through specific contracts. The Firm may attend in the examination of the student when asked by N.G. University.

§ 8 The relation between the Firm and the student

The relationship between the Firm and the student participating in the practical training shall be regulated through a separate employment contract, which is a precondition for the student to be admitted to the Study Programme of the N.G. University.

§ 9 Termination of the Agreement

1. Except when one of the parties has filed for bankruptcy or entered a liquidation procedure, or it ceases to exist as a legal person, this agreement shall be terminated by giving the other party a termination notice at least 3 (three) months before the termination date.
2. The termination of this agreement shall not imply automatically also the termination of the employment contract between the Firm and the student. The termination of this later contract is subject to the provisions of the applicable employment legislation.

§ 10 Final provisions

1. The Firm shall inform N.G. University at the beginning of each semester regarding the number of students for whom it can provide the practical training.
2. Parties to the agreement shall engage to respect and promote the interests of each other to the degree this is possible, and may place in their respective websites (if available) internet links (including name and logo) that lead to the homepage of the other party.
3. This agreement may be revised as often as the parties see it necessary. Additions or alterations of the agreement must be agreed in written by both parties.
4. Both parties shall attempt to solve amicably disagreements related to this agreement. Otherwise, the competent court shall be the Court of First Instance in Pogradec.

For “Nehemiah Gateway” University

(Signature)

Date, Place

For the Firm

(Signature)

Date, Place